



# **ATI ANNANG CONSTITUTION**

## TABLE OF CONTENT

1. Seal.....	1
2. Preamble.....	3
3. Section 1 Name and Motto .....	3
4. Section 2 Aims and Objectives.....	3
5. Section 3 Symbols/Paraphernalia.....	4
6. Section 4 Membership/Enrolment.....	4
7. Section 5 Loss of Membership.....	5
a. Individual.....	5
b. Chapter.....	5
8. Section 6 Chapter Registration.....	6
a. Loss of Chapter Status/Deregistration of a Chapter.....	7
b. Readmission of a Chapter.....	7
9. Section 7 Offices.....	8
a. Trustees.....	8
b. Grand Patrons/Patrons.....	9
c. Central Working Committee (CWC).....	9
d. International Executive Committee.....	10
i. Functions of International Executives.....	11
ii. Chapter Executives.....	12
10. Section 8 Duties of Officers.....	13
a. Duties of International Officers.....	13
b. Duties of Chapter Officers.....	21
11. Section 9 Tenure of Office.....	28
12. Section 10 Resignation/Removal of Officers.....	29
13. Section 11 Election/Transitional Term.....	29
14. Section 12 Meetings/Quorums.....	31
15. Section 13 Rights and Privileges.....	32
16. Section 14 Finance/Banking.....	33
17. Section 15 Discipline.....	34
18. Section 16 Committee/Bureaus/Units.....	35
19. Section 17 Common Seal.....	36
20. Section 18 Channels/Medium of Communication.....	36
21. Section 19 Welfare.....	36
22. Section 20 Arbitration.....	37
23. Section 21 General Provisions.....	38
24. Number 24 Amendment.....	39
25. Number 25 Schedules.....	40
a. Schedule A: Citation and Commencement.....	40
b. Schedule B: .....	42
i. Oath of Allegiance/Membership.....	42
ii. Oath of Office.....	42
c. Addendum: adaptation to country laws.....	43
d. Signature Page.....	44

# ATI ANNANG CONSTITUTION

## Preamble

We the sons and daughters of Annang Nation, a vocal group of people with the Nigeria Nation and internationally desirous of collectively defining, articulating and implementing the goals and ideals of an Annang ethnic destiny on a platform founded upon an active but non-aggressive Annang ethnic nationalist consciousness; having firmly and solemnly resolved:

TO PROVIDE for ourselves a constitution, for the purpose of consolidating the unity of the Annang people and promoting good neighbourliness and unity among the Nigeria people on the principles of equity and justice;

DO HEREBY MAKE, ENACT AND GIVE TO OURSELVS the following Constitution:

## SECTION 1: NAME AND MOTTO:

- (i) The Foundation shall be known and address as “ATI ANNANG”
- (ii) The motto of the Foundation shall be “ARURU, UKEME MME UKO”
- (iii) The provisions of this constitution shall be supreme an binding on all members of ATI ANNANG.

## SECTION 2: AIMS AND OBJECTIVES:

1. The Foundation shall have the following aims and objectives:

*To mobilize every member, promote love, justice and progress as essential elements for the development of members and community in pursuit of meaningful unity.*

*To encourage continuous education, advancement and strategic placement of members of Annang Nation in the ethno International power setting, while sustaining our rich cultural heritage.*

*To recognize and honour persons who have distinguished themselves in their contributions in the society.*

### **SECTION 3:      SYMBOLS/PARAPHERNALIA**

**The symbol of ATI ANNANG shall consist of an inverted manila, with the inscription ARURU UKEME MME UKO inside the inverted manila, the alphabets “AA” with a palm tree in between the alphabets.**

**The International Secretariat for the Foundation shall be situated at Ikot Ekpene.**

### **SECTION 4:      MEMBERSHIP/ENROLMENT**

**(1) Membership of the Foundation is open to all sons and daughters and wives of sons of Annang Origin.**

**(2) Sons and daughters of other ethnic nationalities may be inducted into the Foundation as Associate member(s).**

**(3) An intending member must complete the prescribed form, be screened and be deemed fit to be admitted into the Foundation at the Chapter Level provided always that Association member need not belong to any chapter.**

**(4) An intending member, in the case of an inaugurated Chapter, must be sponsored by at least two members of the Chapter in good standing, be not less than 21 years at the date of Application and subscribe to the Oath of Allegiance. Provided always in the case of new unit, members are deemed to be sponsored by the sponsoring Chapter of such new unit of the Foundation.**

**(5) On admission, his name shall be put in the Chapter register and such name shall be sent to the International Secretary for international recognition. Provided always that the international secretary shall insert the name of an associate member in the register created for Associate members after induction.**

**(6) Every member retains his membership through the Chapter except for the Associate member.**

## **SECTION 5: LOSS OF MEMBERSHIP**

### **(1) Membership shall be lost if:**

**(i) A member is indicted by the Disciplinary Committee and on the acceptance of other recommendation by the General House.**

**(ii) He absents himself consecutively from meetings and/or fails to pay his dues/levies for a reasonable period without acceptable reasons. The Chapter shall determine what is a reasonable period and acceptable reason.**

**(iv) He voluntarily resigns from the Foundation.**

**(2) A member who has lost his membership under Section 5(1) above may re-apply to the Foundation through the membership/enrolment committee for re-admission after a period of six (6) months from the date of loss of membership. Such application shall contain the following information:-**

**(a) Date of initial enrolment;**

**(b) Liabilities/debt due to the Foundation as at the time of loss membership;**

**(a) Period of loss of membership**

**(b) Events/circumstances that led to loss of membership at the Chapter level.**

### **(3) CHAPTERS:**

***(1) There shall be established 'Chapters' of the Foundation in all the Local Government Areas of Annang Land and other Towns/Cities in and outside Nigeria as may be feasible in compliance with the provisions of this constitution.***

**(2) CHAPTER REGISTRATION**

- i) A unit/Branch shall be qualified to be inaugurated as a Chapter of the Foundation if such a Unit/Branch:-**
- (a) Formally applies through the international secretary for registration as a Chapter of the Foundation**
  - (b) Provides a list of at least twenty five duly registered members.**
  - (c) Is sponsored by an already chartered Chapter.**
  - (d) Pays a Chapter registration fee as the General Assembly may from time to time approve.**
  - (e) Has in place a duly constituted Executive Council**
  - (f) Has operated as a functional unit for at least 6 (six) consecutive months after application for registration as a Chapter of the Foundation.**
  - (g) Has a resolution of her general meeting approved by a simple majority of her members requesting for such registration.**
- (ii) Upon fulfillment of the conditions in Section 2(i) above the International President or His Representative shall Inaugurate/Charter the Unit and present to it a Certificate duly signed by the International President and an International Secretary on a date duly set for such inauguration.**

**(4) LOSS OF CHAPTER STATUS/DE-REGISTRATION OF A CHAPTER**

**(a) A chapter shall lose her status if:**

**(i) The Disciplinary Committee considers her action(s) to be inimical to the objectives of the Foundation.**

**(ii) She fails to meet up with her obligations for two consecutive years without acceptable reasons. The general Assembly of the Foundation shall determine what an acceptable reason is.**

**(iii) She has shown disregard or indifference to the activities of the Foundation which shall be determined by her records.**

**(5) RE-ADMISSION OF A CHAPTER**

**(i) A chapter who has lost her status under the section above may re-apply to the Foundation through the International Executive Council for re-admission after a period of six (6) from date of loss of status as a chapter. Such application shall contain the following:-**

**(a) Date of initial inauguration.**

**(b) Liabilities/debts due to the Foundation as at the time of loss of Chapter's status.**

**(c) Period of loss of status and**

**(d) Events/circumstances that led to loss of status.**

**(ii) The International Executive Council shall deliberate and make recommendations to the Central Working Committee who may accept the International Executive Council's report or consider the application in its entirety and decide thereon.**

**(iii) A 2/3 majority decision of the Central Working Committee shall be binding subject to Appeal which lies to the General Assembly during the Annual General Meeting. The decision of the General Assembly at the Annual General Meeting shall be final.**

## **SECTION 7: OFFICES**

**The Foundation shall have the following offices/bodies:-**

### **1. TRUSTEES:**

- a) The Foundation shall have a minimum of fifteen (15) Trustees who shall hold office for a term of five years at any instance, subject to re-appointment. Provided always that all past Presidents shall be automatic members of the Board of Trustees.**
  
- b) In any Appointment year the sitting President, International Secretary and Legal Adviser are automatic members of the Board of Trustees.**
  
- c) No Trustee shall hold Office for more than three (3) terms after the first Appointment.**

## **FUNCTIONS OF TRUSTEES**

- (a) The Trustees shall apply to the appropriate authorities for certificate of registration if the need arises.**
  
- (b) If such certificate is granted, the trustees shall accept and hold it in trust for the Foundation.**
  
- (c) The trustees shall hold in trust the property belonging to the Foundation and acquire property on her behalf in that guise.**
  
- (d) The trustees shall hold and deal with the property of the Foundation as may be directed by the House.**



**(2) GRAND PATRONS/PATRONS**

**1. There shall be appointed for the Foundation such number of Grand Patrons/Patrons as may be determined by the International Executive Council and ratified by the Central Working Committee.**

**(a) Nomination for appointment of such Grand Patrons may be made by the Chapters.**

**(b) To be qualified for nomination as a Grand Patron/Patron, such a person must have greatly identified with the cause of the Foundation in particular an Annang land in general. He must be of good character and must not be less than 50 years.**

**(c) The Grand Patron/Patrons shall act as advisers to the Foundation.**

**(4) CENTRAL WORKING COMMITTEE (CWC)**

**(a) The Central Working Committee (CWC) shall consist of the International Executive Council Members, all past Presidents, Chapter Chairman and Secretary, one chapter member not in the Executive Council.**

**(b) The International Executive Council and the CWC shall constitute the overall leadership structure of ATI ANNANG at the International level with the CWC being the highest ruling body of the Foundation, albeit the final authority lies with the General Assembly of the Foundation.**

**(5) INTERNATIONAL EXECUTIVE COMMITTEE**

**There shall be established an International Executive Council.**

**a.       *Composition:* The International Executive Council shall have the following offices:**

- a.   International President.**
- b.   International Deputy President.**
- c.   International Vice President I**
- d.   International Vice President II**
- e.   International Secretary**
- f.   Assistant International Secretary**
- g.   International Legal Adviser**
- h.   International Treasurer**
- i.   International Financial Secretary**
- j.   International Organizing Secretary**
- k.   International Welfare Officer I**

- i. International Welfare Officer II**
- m. International Public Relation Officer I**
- n. International Public Relation Officer II**
- o. International Provost**
- p. International Internal Auditor**
- q. Immediate Past President (Ex-Officio Member)**

**(6) FUNCTIONS:**

**(a) The International Executive Council shall be the International Executive arm of the Foundation. The Central Working Committee (CWC) shall be in a position analogous to the parliament and every parliamentary norm and power applies mutatis mutandis.**

**(b) The two bodies, International Executive Council and Central Working Committee, are answerable to the General Assembly of ATI ANNANG.**

**(c) The International Executive Council shall:**

**i) Act as the administrative body of the Foundation**

**ii) Be responsible for the day to day running of the Foundation Internationally, present position papers and articulate the views of ATI ANNANG on issues affecting ATI ANNANG.**

**iii) Be answerable to the International President, Central Working Committee (CWC) and General Meeting.**

**(d) The International Public Relations Officers or their representative shall at all time act as the spokesman for ATI ANNANG.**

**(e) There shall be established for Chapters/Units of ATI ANNANG the following offices:-**

- (a) Chairman**
- (b) Vice Chairman**
- (c) Secretary**
- (d) Assistant Secretary**
- (e) Legal Adviser**
- (f) Treasurer**
- (g) Financial Secretary**
- (h) Organizing Secretary**
- (i) Welfare Officer I**
- (j) Welfare Officer II**
- (k) Publicity Secretary**
- (l) Provost**

**(m) Internal Auditor**

**(n) Immediate Past Chairman (Ex-Officio)**

**(f) The Chapter Executive is the Administrative arm while the Chapter Assembly is the Parliamentary arm of ATI ANNANG at branch levels. The Chapter Executive is answerable to Chapter Assembly and reports to the International Executive Council. The Chapter as a whole is answerable to the Central Working Committee (CWC) and the General Assembly of ATI ANNANG.**

**(g) Other than changes in nomenclature, the Executive and Legislative powers provided for the International bodies apply respectively to the Chapters.**

**(h) All Chapter/International Officers are expected to liaise with their counter-parts for effective and smooth operation of the affairs of the Foundation.**

## **SECTION 8: DUTIES OF OFFICERS:**

### **A. INTERNATIONAL OFFICERS:**

#### **(1) THE INTERNATIONAL PRESIDENT:**

**(a) Shall be the Chief Executive Officer of the Foundation. He shall be the Chief accounting officer of the Foundation.**

**(b) Shall preside at every International Executive Meeting, Central Working Committee (CWC), Annual General Meeting (AGM) and General/Emergency Meetings of the Foundation.**

**(c) Shall summon all meetings of the Foundation through the International Secretary.**

**(d) Shall direct affairs and co-ordinate the Foundation's activities.**

**(e) Shall be a signatory to the Foundation's Bank Account(s) and shall countersign all the Foundation's payment vouchers and cheques.**

**(f) Shall call for motions and division(s) when he considers debates sufficient on any issue.**

**(g) Shall sign minutes of the Annual General, General, Executive, CWC and Emergency meetings of the Foundation.**

**(h) Shall constitute, inaugurate and dissolve Committee(s), Bureau(s) as may from time to time become necessary upon the approval of the International Executive Council.**

**(i) The President appoint three special advisers from members of ATI who shall hold office at his pleasure. They shall not be executive officers.**

**(j) Every inauguration of Chapter, Elections and Swearing-in of members/officers must be observed by the President or his representative(s).**

**(2) INTERNATIONAL DEPUTY PRESIDENT:**

**(a) He shall assist the PRESIDENT in his duties and act for him always in his absence.**

**(b) He shall be head of the International Research and Data Collection Bureau/Political affairs unit or committee.**

**(c) He shall carry out all such duties that may be assigned to him from time to time by the Foundation or by the International PRESIDENT.**

**(3) INTERNATIONAL VICE PRESIDENT I:**

**(a) He shall assist the International President in the running of the African affairs of the Foundation.**

**(b) He shall be the head of the Publication Committee of Ati Annang.**

**(c) He shall be the Chairman/Driving force of the end of year programmes of the Foundation.**

**(d) He shall carry out all such duties that may be assigned to him from time to time by the Foundation or by the International President.**

**(4) INTERNATIONAL PRESIDENT II:**

**(a) He shall assist the International President on International Affairs of the Foundation.**

**(b) He shall be deputy head of the Publication Committee of Ati Annang.**

**(c) He shall be the Chairman/Driving force of the end of year programmes outside Africa**

**(d) He shall carry out all such duties that may be assigned to him from time to time by the Foundation or by the International President.**

**(5) INTERNATIONAL SECRETARY:**

**(a) He shall keep records of the minutes of the meetings duly convened at international level.**

**(b) He shall receive and reply to all correspondences after due consultations with the President-n-council.**

**(c) Where the PRESIDENT refuses to summon a general meeting, the international Secretary shall summon such meeting after obtaining the written approval of not less than 2/3 of the members of the Central Working Committee (CWC)**

**(d) He shall keep the international register of members and the register of Chapters and their financial secretary's report.**

**(e) He shall perform any other function that may be assigned to him by the Foundation or by International PRESIDENT.**

**(f) He shall be the head of secretariat and the custodian of the common seal of the Foundation.**

**(g) He shall register members and keep a nominal roll thereto on receipt of 20% of all registration fees payable to the International secretariat for International registration from the Chapter.**

**(6) INTERNATIONAL ASSISTANT SECRETARY:**

**(a) He shall assist the International Secretary in his duties and act for him in his absence.**

**(b) He shall perform such other function(s) that may be assigned to him by the International President or International Secretary.**

**(c) He shall be the deputy head of the International Secretariat.**

**(7) INTERNATIONAL LEGAL ADVISER:**

**(a) He shall be the international Legal Adviser to the Foundation.**



**(b) He shall give legal opinions on matters of legal interest to the Foundation.**

**(c) He shall make imputes towards the drafting and drawing of the Foundation's documents that touch on public interest and law.**

**(d) He shall ensure the observance of all relevant laws by the Foundation.**

**(e) He must be a lawyer called to the Nigerian bar.**

**(f) He shall perform other duties s may be assigned to him by the president or the Foundation.**

**(8) INTERNTIONAL TREASURER:**

**(a) He shall receive all the Foundation's monies from the financial secretary and shall pay same into the Foundation's Bank(s) account(s) within 3 working days of receipt.**

**(b) He shall keep an imprest account of not more than ₦50,000.00.**

**(c) He shall be a signatory to the Foundation's Bank(s) account(s).**

**(d) He shall not disburse the Foundation's money without the approval of the President-in-Council.**

**(e) He shall be responsible to the Executive Council for the disbursement of the Foundation monies.**

**(f) He shall perform any other functions that may be assigned to him by the Foundation or the International President.**

**(g) He shall be in custody of all the Foundation's Bank documents including cheque books and passbooks, except the Education Trust Fund account.**

**(9) INTERNATIONAL FINANCIAL SECRETARY:**

**(a) He shall keep accurate records of all monetary transactions of the Foundation and shall render accurate account of all financial transactions of the Foundation at least every quarter or when the need arises.**

**(b) He shall collect and hand over to the Treasurer within 3 working days of receipt of all monies the Foundation may realize from time to time.**

**(c) He shall keep records of dues and levies from the chapters to the international secretariat and make reports thereto and furnish the international treasurer therewith.**

**(d) He shall make his book(s) available when required. He is the head of the fiscal committee.**

**(e) He shall perform other function(s) that may be assigned to him by the Foundation or International President.**

**(10) INTERNATIONAL ORGANISING SECRETARY:**

**(a) He shall mobilize all members to international functions.**

**(b) He shall perform other function(s) that may be assigned to him by the Foundation or International President.**

**(11) INTERNATIONAL WELFARE OFFICER I:**

**(a) He shall be the head of the Welfare Committee of the Foundation.**

**(b) He shall in conjunction with the International Provost see to the orderly arrangement of the venue for meetings or seats at functions and general welfare of members.**

**(c) He shall submit to the General Assembly from the time to time advice or recommendations on Welfare policies for adoption.**

**(d) He shall perform other function(s) that may be assigned to him by the Foundation or International President.**

**(12) INTERNTIONAL WELFARE OFFICER II:**

**(a) He shall assist the International Welfare Officer 1.**

**(b) He shall carry out all other duties as may be assigned to him by the Foundation and International President**

**(13) INTERNATIONAL PUBLIC RELATIONS OFFICER 1:**

**(a) He shall publicize all the affairs of the Foundation.**

**(b) He shall be responsible for distributing circulars to members on the instructions of President-in-Council.**

**(c) He shall be the Chairman of the Publicity Committee and member of the Publication Committee.**

**(d) He shall be the spokesman of the Foundation and carry out other duties that may be assigned to him by the Foundation or International President.**

**(14) INTERNATIONAL PUBLIC RELATIONS OFFICER II:**

**(a) He shall stand in for the National PRO 1 where necessary.**

**(b) He shall carry out all other duties as may be assigned to him by the Foundation and International President.**

**(15) INTERNATIONAL PROVOST:**

**(a) He shall be empowered to collect fines, penalties, dues and levies as stipulated in the constitution during meetings.**

**(b) He shall hand over monies so collected to the International Financial Secretary.**

**(c) He shall see to the orderly arrangement of place of the Foundation's meetings and other functions as may be assigned to him by the President or the Foundation.**

**(d) He shall see to the orderly behaviour of members during meetings and other functions at the national level.**

**(e) He shall be the Mace bearer of the Foundation**

**(f) He shall perform other functions that may be assigned to him by the Foundation.**

**(g) He shall be a member of the Welfare Committee.**

**(16) INTERNATIONAL INTERNAL AUDITOR:**

- (a) He shall audit the books of the International body bi-annually and submit the report within three (3) weeks of commencement.**
- (b) He shall submit the above report whether demanded from him or not.**
- (c) He may also be called upon to audit the accounts of any of the chapters/committees.**
- (d) He shall be a person with expertise in the financial accounting and fiscal management**
- (e) He shall perform other functions that may be assigned to him by the Foundation.**

**B. CHAPTER OFFICERS:**

**(1) CHAIRMAN:**

- (a) The Chairman shall preside over both the General and Executive Committee meetings of the Foundation and is the Chief accounting officer at the Chapter.**
- (b) He shall summon all meetings of the Foundation through Chapter secretary.**
- (c) He shall direct affairs and co-ordinate the Foundation activities at the chapter.**
- (d) He shall be a signatory to the Chapter's Bank Account and shall countersign all the Chapter's payment vouchers and cheques.**

**(e) He shall call for motions and division(s) when he considers debates sufficient on any issue.**

**(f) He shall sign minutes of the General Executive and Emergency meetings of the Chapter.**

**(g) He shall represent the chapter and act as chief liaison officer at the international level.**

**(h) He shall be responsible to the chapter Assembly, International Executive Council and the Central Working Committee.**

**(2) THE VICE CHAIRMAN:**

**(a) He shall assist the chairman in his duties and act for him in his absence.**

**(b) He shall be the head of the chapter's Research and Data Collection Bureau and the political committee.**

**(c) He shall perform other duties that may be assigned to him from time to time by the chapter's chairman or the Foundation.**

**(3) THE SECRETARY:**

**(a) He shall keep records of the minutes of the meetings duly convened.**

**(b) He shall receive and reply to all correspondence after due consultations with the Chairman-in-council.**

**(c) He shall compile and present to the Chapter a full report of the activities of the chapter as the need arises.**

**(d) Where the Chairman refuses to summon a general meeting, the Secretary shall summon such meeting after obtaining the written approval of not less than 2/3 of the members of the chapter Executive Committee.**

**(e) He shall keep a Chapter register of members. And ensure that reports thereof are sent to the national secretariat with requisite financial concomitance.**

**(f) He shall be head of the secretariat at the Chapter and a signatory to the chapter's bank(s) account(s)**

**(g) He shall perform any other function that may be assigned to him by the Chapter Chairman.**

#### **(4) THE ASSISTANT SECRETARY:**

**(a) He shall assist the Chapter Secretary in his duties and act for him in his absence.**

**(b) He shall perform such other function(s) that may be assigned to him by the Chairman and Secretary.**

#### **(5) LEGAL**

**(a) He shall be the Legal Adviser to the Chapter.**

**(b) He shall give legal opinion on matters of legal interest to the Chapter.**

**(c) He shall make imputes towards the drafting and drawing up of the Chapter's documents that touch on public interest and law.**

- (d) He shall ensure the registration and observance of all relevant laws by the Chapter.**
- (e) He shall do other duties as may be assigned to him by the Chapter or Chairman.**
- (f) He must be a lawyer duly called to the Nigerian Bar.**

**(6) THE TREASURER:**

- (a) He shall receive all the Chapter's monies from the Financial Secretary and shall pay same into the Chapter's Bank Account within 48 hours of receipt thereof.**
- (b) He shall keep an imprest account of not more than ₦10,000.00.**
- (c) He shall be a signatory to the Chapter's Bank Account.**
- (d) He shall not disburse the Chapter's money without approval of the Chairman-in-Council.**
- (e) He shall be responsible to the Executive Committee for the disbursement of the Chapter's monies.**
- (f) He shall be in custody of all the Chapter's Bank documents including cheque books and passbooks.**
- (g) He shall perform any other function that may be assigned to him.**



**(7) FINANCIAL SECRETARY:**

- (a) He shall keep accurate records of all monetary transactions of the Chapter and shall render an accurate account of all financial transactions of the Foundation at least every quarter or when the need arises.**
- (b) He shall collect and hand over to the Treasurer within 24 hours of receipt all monies the Chapter may realize from time to time.**
- (c) He shall keep records of dues and levies from the members and make reports thereto and furnish the Treasurer therewith.**
- (d) He shall make his book(s) available for inspection when required.**
- (e) He shall perform any other function that may be assigned to him.**

**(8) ORGANISING SECRETARY:**

- (a) He shall mobilize all members to international functions.**
- (b) He shall liaise with the International Organization Secretary to mobilize all members to international functions.**
- (c) He shall perform any other function that may be assigned to him.**

**(9) WELFARE OFFICER 1:**

- (a) He shall be the head of the Welfare Committee**
- (b) He shall in conjunction with the Provost see to the orderly arrangement of the venue for meetings or seats at functions.**

**(c) He shall submit to the General Meeting from time to time recommendations on general Welfare policies for adoption.**

**(d) He shall perform any other function that may be assigned to him.**

**(10) WELFARE OFFICER 11:**

**(a) He shall assist the Welfare Officer 1**

**(b) He shall perform any other function that may be assigned to him.**

**(11) THE PUBLIC RELATIONS OFFICER:**

**(a) He shall publicize all the affairs of the Foundation.**

**(b) He shall be responsible for distributing circulars to members on the instructions of the Chairman.**

**(c) He shall be the Chairman of the Chapter's Publicity/Journal Committee.**

**(d) He shall be the Spokesman of the Chapter in conjunction with the chairman- in-Council.**

**(e) He shall perform any other function that may be assigned to him.**

**(12) PROVOST:**

**(a) He shall collect fines, penalties, dues and levies as stipulated in the constitution/bye laws during meetings.**

**(b) He shall hand over the monies so collected to the Financial Secretary.**

**(c) He shall see to orderly arrangement of the place of the Chapter's meetings and other function.**

**(d) He shall see to the orderly behavior of members during meetings and other function.**

**(e) He shall act as the entertainment officer and the Chairman of the Chapter's Social/Welfare Committee where such Committee is constituted.**

**(f) He shall perform other functions that may be assigned to him by the Chapter or Chairman.**

**(g) He shall be a member of the Welfare Committee**

**(13) INTERNAL AUDITOR:**

**(a) He shall audit the books of the Chapter bi-annually and submit the report within three (3) weeks of commencement.**

**(b) He shall submit the above report whether demanded from him or not.**

**(c) He may also be called upon to audit the accounts of any of the committees.**

**(d) He shall be a person with expertise in the financial accounting and fiscal management.**

**SECTION 9: TENURE OF OFFICE:**

- 1. There shall be two (2) Vice Presidents for the Foundation.**
- 2. All offices in ATI ANNANG are subject to elections as at when due.**
- 3. The members of executive council shall hold office(s) for a period of**

**Thirty-six (36) months only.**

- 4. An outgoing executive member shall be eligible for re-election for the same office for another term only.**
- 5. A member shall not hold the same office for more than two (2) consecutive terms.**
- 6. The Immediate Past President (IPP) or Immediate Past Chairman (IPC) becomes an ex-officio member of incoming international or Chapter Executive.**
- 7. Every aspirant to an office in the International Executive Council must have held an Executive post at the chapter level for at least one term**
- 8. Every aspirant at the chapter level must have spent at least one full year in ATI and every other provision in this Section applies to the Chapter except in the case of new Chapter.**

## **SECTION 10: RESIGNATION/REMOVAL OF OFFICERS:**

### **(i) RESIGNATION OF OFFICERS:**

**(a) A member of the Executive Council wishing to resign his office shall send his letter of resignation to the Executive Council through the International Secretary at the international level or the Chapter Secretary at the Chapter level.**

**(b) The Executive Council shall consider the application and make recommendations accordingly to the Central Working Committee (CWC) at the International Level or the General House at the Chapter level.**

**(c) If such application is approved by CWC at the International level or the general house at the chapter level, such a member stands resigned of his office and shall be directed to hand over/surrender all the Foundation's property and documents in his custody to the executive council vide the relevant secretariat.**

### **(ii) REMOVAL OF OFFICERS:**

**In the event of a vote of no confidence being passed on an executive member or all members of the Executive Council by 2/3 of the members of the CWC at the International level or General House at the Chapter Level, the said member(s)/officer(s) shall stand removed from office, provided that a Notice of Meeting to pass Vote of No Confidence had been served within thirty (30) days prior thereto.**

**b) Such Petition must be signed by at least five (5) Chapters or members of the CWC or General House in the case of International Executive Council or Chapter Executive Council respectively.**

## **SECTION 11: ELECTION/TRANSITIONAL TERM:**

**(1) All aspirants to international offices must have held an executive post at the Chapter level for at least one term.**

- (a) An electoral Committee shall be appointed by the CWC at the International Level or the General House for the purpose of conducting elections into the offices of the Foundation.**
- (b) Elections shall be held at last meeting of the tenure of office of the current executive at the chapter level, and in any election year, during the Annual General meeting at the International level. The formal handing over shall be done on a date specifically fixed for that purpose.**
- (c) Election shall be by secret ballot or as may be determined by 2/3 majority of members present at such meeting.**
- (d) An election into any office shall be a simply majority of the votes cast.**
- (e) If for any reasons, an office becomes vacant before Election Day, the International Executive Council or General House shall conduct a bye-election to fill the vacancy.**
- (f) All appeals, complaints/petitions from the conduct of an election should be forwarded to the complaints committee.**
- (g) The decision of the complaint committee shall be final, except recourse is made to the arbitration provisions of this constitution within 14 days of the publication of the decision complained of.**
- (h) The electoral committee may make rules and regulations for the purpose of conducting free fair elections, such rules and regulation must be approved by the CWC or the General House.**
- (i) Where the tenure of current executive expires and for any reason it becomes impossible to hold elections, an interim Executive shall be appointed by the House whose term shall not exceed four months and they must conduct elections.**
- (j) The interim Executive so appointed shall not be made up of more than five members at the International level and three members at the chapter level one of whom must be a lawyer duly called to the Nigeria Bar.**

**(2) There shall be established a complaints committee made up of three members whose duty it shall be receive to complaints, protest and/or petitions from any aggrieved member who took part in the elections as a candidate.**

**(3) The complaints committee shall treat and dispose of all complaints, protest and/or petitions within one month of such elections.**

**(4) The elections committee and the complaints committee shall be set up simultaneously.**

## **SECTION 12: MEETINGS/QUORUMS:**

**(a) The Foundation shall have the following types of meeting viz: ANNUAL GENERAL, GENERAL, EMERGENCY, INTERNATIONAL EXECUTIVE, CENTRAL WORKING COMMITTEE, CHAPTER EXECUTIVE AND COMMITTEE MEETINGS.**

**(b) The Chapter executive meeting shall be held when necessary PROVIDED it shall be held at least once a month at the Chapter and once every two months at the International Level.**

**(c) The Chapter general meeting shall be held once every month except an emergency meeting is called for at the Chapter level while the Annual General Meeting shall be held once every year between August and October except an emergency meeting is called for at the International level.**

**(d) An emergency or a general meeting of the Foundation may be summoned by the International President, the Executive Council or the majority of the Central Working Committee or members of the Foundation at the International or Chapter levels respectively.**

**(e) 1/3 majority of members shall form the quorum at any meeting of the Foundation.**

**(f) All matters shall be decided by simple majority votes cast except otherwise provided for in this constitution.**

**(g) The Central Working Committee (CWC) meeting without prejudice to the above provisions shall be held at least once every quarter of the year except in cases of emergency meetings.**

**(h) The Central Working Committee (CWC) and Annual General Meeting shall be rotational among Chapters as will be directed by the International Secretariat and approved by the simply majority of members.**

**(i) The host chapter for International President shall equally host the International Secretariat while the International Deputy President must not belong to the host chapter or the international President.**

**(j) The Annual General Meeting shall be attended by all members of the Foundation.**

### **SECTION 13: RIGHTS AND PRIVILEGES:**

**(a) Members are entitled to the facilities provided by the Foundation free of charge except where there are prescribed fees and conditions for enjoyment duly authorized and fixed.**

**(b) Notwithstanding sub section (a) above, a member shall replace missed item(s) or repair damaged one(s).**

**(c) Every Chapter shall make or have a comprehensive welfare package suitable to its needs.**

**(d) The welfare, privileges of a member may be reviewed as per the welfare committee reports being accepted and adopted and same shall become part of the bye-law of the Foundation. Every recipient or beneficiary of this welfare privilege is bound to the letter of the provisions of this constitution and the bye-law.**





**The above provisions are minimum allowable. Chapters are however at liberty to review the above upward subject to the approval of Central Working Committee.**

**(f) Dues are to be remitted monthly while chapter registration shall be paid in the first quarter of the year.**

## **SECTION 15: DISCIPLINE**

**(a) A 3 (three) man Disciplinary and investigation committee shall be constituted by the Executive Council to try and recommend necessary disciplinary measures for erring members of the Foundation as the need arises.**

**(b) Notwithstanding the provision of any section of this constitution, the committee shall have power to prescribe appropriate disciplinary actions on erring members of the Foundation as it may consider necessary.**

**(c) The committee shall formulate rules and guidelines for the summary trial of erring members provided the rules of fair hearing are not infringed upon.**

**(d) A member can bring a complaint against a fellow member to the Executive Council who shall forward same to the Disciplinary Committee.**

**(e) No proceeding(s) or determination of the committee as approved by the House on any matter relating thereto shall be re-entertained or questioned by either the parties, the house, the executive council or in any court of law in Nigeria except recourse is made to the arbitration provisions of this constitution.**

**(f) Offences shall include lateness and absenteeism to all functions or the Foundation, action(s) capable of bringing the Foundation to disrepute, fraudulent and dishonest acts, giving out official information of the Foundation without due authority. Any other acts that have been stated elsewhere in this constitution or demand to be inimical to the Foundation's stated aims and objectives.**

**SECTION 16: COMMITTEES/BUREAUX/UNITS**

**(a) The President at International Level and the Chairman at the Chapter level after the approval of the respective Executive Council shall constitute for the Foundation the following Committees/bureaux i.e.**

**i) Social/Entertainment Committee**

**ii) Award/Lecture Committee**

**iii) Research and Data Collection Bureau**

**iv) Public Enlightenment and Journal Committee**

**v) Welfare Committee**

**(b) Any Committee constituted under this section shall be given clear terms of reference and duration of three years.**

**(c) Nothing under this section shall foreclose the Foundation from constituting any other committee/bureau that it might consider necessary for the smooth running of the Foundation but such committee shall not be for a term of three years but shall be ad-hoc.**

**(d) No member of the executive council shall be a member of the Finance Audit Committee**

**(e) All statutory committees/units and or bureau apply respectively to both international and Chapter/Units of ATI ANNANG and are not automatically dissolved by virtue of change of government but if any member of a statutory committee is elected into the executive arm he must resign from the committee and maybe re-appointed after such resignation if deemed fit by the house or CWC respectively.**

**SECTION 17: COMMON SEAL:**

- (a) The Foundation shall have a common seal and the logo of the Foundation shall be inscribed and engraved on the seal.**
- (b) The seal shall be in the custody of the International Secretary who shall produce it when required.**
- (c) All documents to be executed by the trustees on behalf of the Foundation must be sealed with the common seal.**

**SECTION 18: CHANNELS/MEDIUM OF COMMUNICATION:**

- 1 (a) Annang Language and/or English shall be used during meetings.**
- (b) All documents and records shall nonetheless be kept in English.**

**SECTION 19: WELFARE:**

- (1) Every Chapter shall make or have a comprehensive welfare package suitable to its needs. Generally the following is the minimum expected of each chapter.**
  - a) Where a member dies, at the chapter level the Foundation shall do the following for the deceased member:-**
    - i) Members shall attend both the wake keeping and the burial ceremonies.**
    - ii) The Foundation shall contribute an amount as shall be fixed from time to time for the funeral expenses, provided always that the coffin shall be bought by the Foundation.**

**iii) Any member of the Foundation who absents himself from the funeral rites of a member without justifiable excuse shall pay a fine as shall be determined by the Foundation from time to time.**

**d) On a member's marriage, the Foundation, at the Chapter level, shall be in full attendance at the marriage celebrations and may contribute an amount as shall be determined from time to time by the General House.**

**2) Nothing in this constitution shall prevent Chapter from making by-laws on the welfare/privileges of its members as far as they are not at variance with the provisions herein.**

**3) There shall be an undertaking by any recipient/beneficiary of the welfare package of ATI ANNANG that such beneficiary shall contribute to the Foundation's welfare package for at least a period of 3 years before abstaining or he/she shall refund the full value of the entire welfare package enjoyed by him/her to the Foundation. This undertaking shall come into operation on the taking of the oath of membership/allegiance.**

**4) Nothing in this section shall preclude the Foundation from according rights and privileges to a member in any ceremony/event of importance PROVIDED an invitation for such ceremony/event was given within a reasonable time.**

**5) No member shall enjoy ATI ANNANG welfare package except he has spent at least one (1) year in ATI ANNANG as a COMMITTED and CONSISTENT MEMBER.**

## **SECTION 20: ARBITRATION:**

**1 (a) There shall be an arbitration for every infringement of ATI ANNANG Constitution inclusive of disciplinary action(s) taken against any member. The Chapter or International Executive Council shall raise a three (3) man panel of Arbitrators, one of whom must be a nominee of one of the parties interested. Appeal lies from the decision of the panel to the General Meeting at the first instance and thereafter to the Central Working Committee (CWC) at Chapter and International levels respectively.**

**(b) Arbitration shall be restored to where a party aggrieved has by a complaint or petition to the secretariat at the appropriate branch applied for arbitration provisions to be implemented with regards to his grievance. Such petition or complaint shall be in writing stating the name, the Chapter of the applicant, the grievance and the other party's name.**

**(c) It is only on the exhaustion of these arbitration provisions, that any aggrieved party may proceed to a court of law.**

## **SECTION 21: GENERAL PROVISIONS**

**This constitution is supreme but subject to the laws of the Federal Republic of Nigeria and its provisions shall be binding on all the members of the Foundation. Also binding are duly authorized bye-laws.**

**(a) Where the bye-law of a constituent unit of the Foundation is inconsistent with the provisions of the Constitution, the provisions of this constitution shall prevail and that of the bye-law shall, to the extent of such inconsistency be void.**

**(b) No suits, actions, summons, or legal proceedings of whatever form shall be maintained by a member of the Foundation against a fellow member for facts, steps decisions taken or failure to do anything in pursuance of this Constitution except the arbitration provisions in the Constitution are exhausted.**

**(c) Every ATI member who leaves, resigns and/or stops attending ATI ANNANG functions and meeting within three years of having invited ATI ANNANG to attend under his auspices any function in which he has been a beneficial of the welfare scheme of ATI ANNANG shall be liable to make refunds for every debt, fines, levies and/or contributions for functions within the time lapse before resignation and retire for full value benefit he/she enjoyed at the expense of ATI ANNANG.**

**24. AMENDMENT:**

**This constitution or any part thereof may be amended as the need arises upon satisfying either of the following conditions.**

**1. A written motion seeking to effect such a desired amendment to the constitution shall be signed by at least five members of the Foundation and forwarded to the International Secretary at least twenty-one (21) clear days to the date of the next CWC meeting.**

**2. The International Secretary shall include such motion on the agenda for deliberation at the next CWC meeting.**

**3. The CWC shall consider the proposed amendment and if 2/3 of the members present vote in support of the motion for amendment such desire amendment shall be given for consideration at a general meeting summoned for that purpose. If 2/3 of members present vote in support of such an amendment then the Constitution and/or the affected section thereof shall be amended and cited as such. OR**

**4. WHERE BY EFFLUXTION OF TIME OR BY REASON OF EXIGENCIES OF THE MOMENT THE NATIONAL EXECUTIVE COUNCIL IS OF THE OPINION THAT IT IS NECESSARY TO AMEND THE CONSTITUTION IT SHALL THROUGH THE NATIONAL LEGAL ADVISER:-**

**a) Set up a committee made up of one (1) representative from each of the Chapters**

**b) the committee so set up shall propose amendments to the Constitution and forward same to the International Executive Committee**

**c) the International Executive Committee shall look at the proposed amendments, make inputs and present the final proposal to the Central Working Committee who's decision shall be final as to the amendments to be made.**

**25. SCHEDULE A:**

**CITATION AND COMMENCEMENT:**

**CITATION:** This Constitution may be cited as the “CONSTITUTION OF ATI ANNANG FOUNDATION”.

**COMMENCEMENT:** The provisions of this constitution shall come into force on the .....

**INTERPRETATION:** In this Constitution, unless it is otherwise expressly provided or the context otherwise requires.

“AGM” means Annual General Meeting.

“CWC” means Central Working Committee.

“FOUNDATION” and references thereof refer to ATI ANNANG

“SONS AND DAUGHTERS OF ANNANG” means people whose father are indigenes of any of the present villages in Annang Nation or future entities that may be carved out, merged, constructed from the existing ones by the Federal/State Governments of Nigeria.

“ASSOCIATE MEMBER” is a member who is not of Annang origin but has been inducted into the Foundation.

“GENERAL HOUSE” refers to members of the Foundation in the General Meeting.

“CONSECUTIVE TERMS” means term of office immediately following the original term.

“GROSS MIS-CONDUCT” for purpose of this constitution includes behaviour capable of eroding members’ confidence in a person in his office or membership in the Foundation.



**“IEC” means International Executive Council.**

**“INAUGURATE” refers to official recognition/charter of commissioning.**

**“MIS-CONDUCT” is a misconduct which does not amount to a gross mis-conduct and committed in any ATI meeting/function.**

**“APPOINT” includes selection.**

**“OUR PEOPLE” in the context used refers to Sons and Daughters of Annang land.**

**“HE/HIMSELF” in this constitution also refers to “SHE/HERSELF”.**

**SCHEDULE B**

**OATH OF ALLEGIANCE/MEMBERSHIP**

**I.....do solemnly declare, affirm and agree to be bound by the provisions of ATI ANNANG CONSTITUTION and uphold and obey same at every point in my membership of ATI ANNANG, I do solemnly pledge my loyalty to the tenets, aims and objectives of ATI ANNANG and to always do to always do that which shall remain and/or raise the standard set and to enhance the well being of ATI ANNANG and the ANNANG Nation. That I shall deal in and with ATI ANNANG and its members with utmost good faith in all endeavours and that I shall not in any way betray any lawful information or privilege that shall come my way in executing my membership of ATI ANNANG.**

**I shall not in my conduct of ATI ANNANG membership by commission, design or otherwise bring ATI ANNANG to ridicule, that if by inadvertence I so do, I shall on such inadvertence being brought to my notice, speedily, reasonably and wholeheartedly take remedial steps to redress same and make amends thereto, I solemnly declare that I shall not in my dealing and execution of my membership of ATI ANNANG place self above the welfare of my people. These I solemnly pledge, declare, affirm and I am bound, so help me God.**

**OATH OF OFFICE**

**I.....do solemnly declare, affirm and agree to be bound by the provisions of ATI ANNANG CONSTITUTION and uphold and obey same at every point in the execution of the office of..... in ATI ANNANG, I do solemnly pledge my loyalty to the tenets, aims and objectives of ATI ANNANG and to always do that which shall maintain and or uphold the standard and to enhance the well being of ANNANG.**

**That I shall not in the execution of office of.....in ATI ANNANG take or receive any gratuitous benefit, advantage or breach the confidentiality rules in the execution of the said office. That I shall be bound by the tenets of the constitution of ATI ANNANG in the said office and shall not in any way by conduct of omission derogate therefrom, So help God.**

## **ADDENDUM**

**This Constitution shall be adapted as may be necessary to suit the laws applicable outside Nigeria provided that the substance of the Constitution is not affected.**

.....  
**ENGR. ETIDO INYANG**

**(International President)**

.....  
**MICHAEL EBONG Esq.**

**(International Secretary)**

**In the presence of:**

.....  
**EKAETE HENRY Esq.**

**(International Legal Adviser)**

**DATED THIS.....DAY OF .....2012**